



TALLAHASSEE
**COLLEGIATE
ACADEMY**

Governing Board Meeting

Monday, April 20, 2026, 6:00 PM; TSC Fine & Performing Arts Center – Room 104

Agenda

- 1. Call to Order**
- 2. Opening Comments**
 - a. Board Chair
 - b. Board Members
 - c. Principal's Report
- 3. Approval of Minutes from March Meeting**
- 4. Approval of Consent Agenda**
 - a. Human Resources Report
- 5. New Business**
 - a. Enrollment Update
Presented as an information item only
 - b. Academic Update
Presented as an information item only
 - c. Budget Update – Dr. Barbara Wills
Presented as an information item only
- 6. Announcements**
 - a. Upcoming Events Report – Presented as an information item only
- 7. Public Comment**
- 8. Adjournment**

Next Meeting: Monday, May 18, 2026 (Regular Meeting)

**Tallahassee Collegiate Academy
Charter School Office
444 Appleyard Drive
Tallahassee, FL 32304
Monday, March 23, 2026**

Board Meeting Minutes

On March 23, 2026, the Tallahassee Collegiate Academy (TCA) Board of Trustees meeting was called to order by Trustee Karen Moore at 6:00 p.m.

Members Present: Board Chair Karen Moore, Trustees David Clark, Randy Pople, Kim Kelling, and James Taylor.

Absent: None

Via Phone/Zoom: None

Others present: Robin Oliveri, Sherrhonda Faison, LaNandra Watkins, Calandra Stringer, Barabara Wills, Tricia Rizza, Melanie Larson, Wendi Davis, Allison Tackett, Cameron Carstens, and James Dean.

COMMENTS:

- a. **Board Chair** – Trustee Moore called the meeting to order and welcomed attendees. Trustee Moore expressed appreciation for board members’ attendance and acknowledged the return from spring break. Trustee Moore introduced new legal counsel from Messer & Caparello. Attorney’s Cameron Carstens and Jim Dean introduced themselves and shared their experience representing K–12 schools, charter schools, and higher education institutions.
- b. **Board Members** – Board members shared brief opening remarks. Trustee Taylor described a recent campus visit and praised the school’s culture, programming, and student experience. Trustee Kelling noted improvement in student recruitment and stated that applicants better understand the school’s mission and expectations. Trustee Clark highlighted the school’s visibility and noted increased legislative interest and scrutiny due to its location and success. Trustee Moore commended school leadership, staff, and trustees for providing students with diverse academic and extracurricular opportunities.
- c. **Principal’s Report** – Dr. Robin Oliveri reported on recent student achievements, events, and school activities. A TCA student, Essie Agama, won the state Poetry Out Loud competition for the second consecutive year and will advance to the national competition in Washington, D.C. Students participated in several service initiatives including National Honor Society students supporting a Capitol event, Key Club members completed a community cleanup at the Veterans Village and organized a food drive, and dual enrollment students and NHS members provided peer tutoring.

Additionally, the school hosted multiple events during the months of February and March. A Black History Month celebration was led by the International Explorers Club, including a campus-wide festival. Expo Night featured academic showcases, performances, and interactive classroom activities. Lastly, a SOARing Supporters family event at Urban Air raised funds for the school. Senior events included the “Eagles Takeoff” event at District 850, and ongoing senior guidance meetings focused on graduation readiness, internships, and employment opportunities.

Recruitment efforts included participation in the Gadsden County Black History Festival and in Springtime Tallahassee. Dr. Oliveri also reported on campus operations, mentioning that the school improved its lunch program with a new vendor and increased daily meal participation from minimal usage to approximately 100 meals per day. In addition to this, limited cafeteria capacity requires alternative supervision plans during inclement weather.

APPROVAL OF MINUTES

a. **February 17, 2026**

Requested Board approve February board meeting minutes as presented.

MOTION: Trustee Kelling **SECOND:** Trustee Pople
Motion passed unanimously.

APPROVAL OF CONSENT AGENDA

a. **Human Resources Report**

Board approval was requested for personnel actions including approving appointments, separations, and outside employment.

MOTION: Trustee Pople **SECOND:** Trustee Kelling
Motion passed unanimously.

NEW BUSINESS

a. **Enrollment Update**

Dr. Oliveri provided an enrollment update of 309 students, including 90 students in the 9th grade, 98 students in the 10th grade, 88 students in the 11th grade, and 33 students in the 12th grade. TCA is currently holding recruiting events and accepting applications for the upcoming school year. The TCA recruitment goal is 100 new students for the 2026-2027 school year. Administration will begin advertising additional positions to support growth.

For information only, no Board action required.

b. **Academic Update**

Dr. Oliveri provided an update on the TCA's academic performance. TCA entered the final academic quarter with a focus on testing and student performance. TCA continues to conduct weekly intervention meetings, provide targeted tutoring, and monitor student progress closely. Progress Monitoring (PM) Data from PM1 and PM2 were presented, showing TCA, 9th and 10th graders performing above the state average for level 3, 4, and 5 for PM2.

For information only, no Board action required.

c. **Budget Update – Dr. Barbara Wills**

Dr. Barbara Wills provided a budget update for TCA. Total revenues for February equaled \$238,611.67, and the total expenditure for February equaled \$182,332.33. The Finance Committee met this month.

For information only, no Board action required.

ANNOUNCEMENTS

a. **Upcoming Events Report**

Dr. Oliveri shared the list of upcoming events for the Spring 2026 semester.

PUBLIC COMMENTS

None.

NEXT MEETING DATE

April 20, 2026 at 6:00 p.m.

Location: Tallahassee State College Main Campus

ADJOURNMENT

Board Chair Moore adjourned the meeting at 6:35 p.m.



444 Appleyard Drive
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850.5046300 | www.tca.fl.edu

April 20, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Dr. Robin Oliveri, Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Human Resource Report

Item Description

This item requests approval for personnel actions.

Overview and Background

The District Office brings forth a request to approve appointments, separations and outside employment.

Funding/Financial Implications

This item is funded by the 2025 – 2026 Operating Budget.

Past Actions by the Board

None

Recommended Action

Approve as presented.

Original Appointments

| Name | Position | Department | Effective Date | |
|-----------------------|----------|------------|----------------|--|
| <i>None to Report</i> | | | | |

Seeking to Hold Political Office Requests (All Employees)

| Name | Position | Department | Effective Date | Prior Position |
|-----------------------|----------|------------|----------------|----------------|
| <i>None to Report</i> | | | | |

Drop Retiree Participants (All Employees)

| Name | Position | Department | Enrollment Date | End Period |
|-----------------------|----------|------------|-----------------|------------|
| <i>None to Report</i> | | | | |

Separations

| Name | Position | Department | Effective Date | Separation Type |
|----------------|----------|------------|----------------|-----------------|
| Christy Bailey | Teacher | TCA | April 10, 2026 | Resigned |

Outside Employment Requests (All Employees)

| Name | Position | Department | Employer | Position |
|-----------------------|----------|------------|----------|----------|
| <i>None to Report</i> | | | | |

Teachers Teaching Out of Field

| Name | Current Certification | Out of Field Assignment | | |
|-----------------------|-----------------------|-------------------------|--|--|
| <i>None to Report</i> | | | | |

Personnel Changes (Promotions, Demotions - All Employees)

| Name | Position | Department | Effective Date | Prior Position |
|-----------------------|----------|------------|----------------|----------------|
| <i>None to Report</i> | | | | |



April 20, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Enrollment Update

Item Description

This item provides an update on enrollment numbers for 2025-2026.

Overview and Background

TCA currently has 309 students enrolled as follows: 9th graders = 90, 10th graders = 98, 11th graders = 88 and 12th graders = 33. The academic year started with 352 students.

The school is currently holding recruiting events and accepting applications. The table below provides a summary of application numbers. The goal is 100 incoming 9th graders as well as filling available seats in the other grade levels with the total for 2026-2027 being 400 students. TCA will begin advertising for additional positions to accommodate expected increases in students.

| Total # of Applications = 94 | |
|---|---------------|
| Type of Application | Number |
| Processed Applications This includes the number of students admitted so far for the 2026-2027 academic year. | 27 |
| Unprocessed Applications This includes the number of applications completed, submitted, and ready for the next step. | 10 |
| Unsubmitted Applications This includes the number of applications started but not completed enough for the process to move forward. | 57 |

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None



April 20, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Academic Update

Item Description

This item provides an update on the school's academic performance.

Overview and Background

Dual enrollment is a strategic priority for the charter school. The table below shows the program completion rates as of spring 2026 for TCA's current 12th grade class. The data shows their projection for degree completion by the end of the 2025-2026 academic year. There are 33 students in the 12th grade.

| Percentage of Degree Completion as of Spring 2026 | Number of 12 th Graders | Percent of 12 th Graders |
|--|------------------------------------|-------------------------------------|
| 100% Degree Completion | 4 | 12% |
| At Least 75% Degree Completion (45 Credits) | 8 | 24% |
| At Least 50% Degree Completion (30 Credits) | 8 | 24% |
| At Least 25% Degree Completion (15 Credits) | 9 | 28% |
| Below 25% Degree Completion (14 Credits or Below) | 4 | 12% |

The following table shows the program completion rates as of spring 2026 for TCA's current 11th grade class. The data shows their projection for degree completion by the end of the 2026-2027 academic year. There are 88 students in the 11th grade.

| Percentage of Credits Earned as of Spring 2026 | Number of 11th Graders | Percent of 11th Graders |
|--|--|---|
| 30+ Credits Earned (at least 50% of program completion) | 21 | 24% |
| 25-29 Credits Earned | 15 | 17% |
| 12-24 Credits Earned | 17 | 19% |
| 0-11 Credits Earned | 35 | 40% |

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None



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April 20, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy
FROM: Dr. Robin Oliveri, Principal
Dr. Barbara Wills, Vice President, TSC
SUBJECT: Budget Report

Item Description

This item provides an update on the TCA Budget.

Overview and Background

In accordance with Florida Statute 1002.33(9) the governing board of the charter school shall annually adopt and maintain an operating budget. The LEA and School monitors the operating fund activity to ensure approved budget limits are maintained. This form is provided in accordance with statute, which requires charter schools to provide annual financial report and program cost report information in the state-required formats for reporting.

The 25-26 budget is based on an enrollment of 357 students and the Florida Department of Education revenue generating formula for charter schools. The budget maintains a 5% contingency and a balanced budget.

The TCA Finance Committee did meet this month.

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

Presented as an information item only.

TALLAHASSEE COLLEGIATE ACADEMY BUDGET REPORT 2025-26 (THROUGH March 31, 2026)

| FY26 Revenue | MONTH ACTUAL | MONTH BUDGET | YTD ACTUAL | YTD BUDGET | % of YTD BUDGET |
|---------------------|---------------------|---------------------|-------------------|-------------------|------------------------|
| July | \$ 238,611.67 | \$ 238,611.67 | \$ 238,611.67 | \$ 238,611.67 | 100 |
| August | \$ 238,611.67 | \$ 238,611.67 | \$ 477,223.33 | \$ 477,223.33 | 100 |
| September | \$ 238,611.67 | \$ 238,611.67 | \$ 715,835.00 | \$ 715,835.00 | 100 |
| October | \$ 238,611.67 | \$ 238,611.67 | \$ 954,446.67 | \$ 954,446.67 | 100 |
| November | \$ 238,611.67 | \$ 238,611.67 | \$ 1,193,058.33 | \$ 1,193,058.33 | 100 |
| December | \$ 238,611.67 | \$ 238,611.67 | \$ 1,431,670.00 | \$ 1,431,670.00 | 100 |
| January | \$ 238,611.67 | \$ 238,611.67 | \$ 1,670,281.67 | \$ 1,670,281.67 | 100 |
| February | \$ - | \$ 238,611.67 | \$ 1,670,281.67 | \$ 1,908,893.33 | 88 |
| March | \$ - | \$ 238,611.67 | \$ 1,670,281.67 | \$ 2,147,505.00 | 78 |
| April | \$ - | \$ 238,611.67 | \$ 1,670,281.67 | \$ 2,386,116.67 | 70 |
| May | \$ - | \$ 238,611.67 | \$ 1,670,281.67 | \$ 2,624,728.33 | 64 |
| June | \$ - | \$ 238,611.67 | \$ 1,670,281.67 | \$ 2,863,340.00 | 58 |

| FY26 Expenditures | MONTH ACTUAL | MONTH BUDGET | YTD ACTUAL | YTD BUDGET | % of YTD BUDGET |
|--------------------------|---------------------|---------------------|-------------------|-------------------|------------------------|
| July | 190,040.63 | \$ 238,611.67 | \$ 190,040.63 | \$ 238,611.67 | 80 |
| August | 215,394.48 | \$ 238,611.67 | \$ 405,435.11 | \$ 477,223.33 | 85 |
| September | 196,366.50 | \$ 238,611.67 | \$ 601,801.61 | \$ 715,835.00 | 84 |
| October | 142,393.05 | \$ 238,611.67 | \$ 744,194.66 | \$ 954,446.67 | 78 |
| November | 153,122.35 | \$ 238,611.67 | \$ 897,317.01 | \$ 1,193,058.33 | 75 |
| December | 238,120.89 | \$ 238,611.67 | \$ 1,135,437.90 | \$ 1,431,670.00 | 79 |
| January | 152,552.83 | \$ 238,611.67 | \$ 1,287,990.73 | \$ 1,670,281.67 | 77 |
| February | 182,332.33 | \$ 238,611.67 | \$ 1,470,323.06 | \$ 1,908,893.33 | 77 |
| March | 170,204.07 | \$ 238,611.67 | \$ 1,640,527.13 | \$ 2,147,505.00 | 76 |
| April | | \$ 238,611.67 | \$ 1,640,527.13 | \$ 2,386,116.67 | 69 |
| May | | \$ 238,611.67 | \$ 1,640,527.13 | \$ 2,624,728.33 | 63 |
| June | | \$ 238,611.67 | \$ 1,640,527.13 | \$ 2,863,340.00 | 57 |



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April 20, 2026

M E M O R A N D U M

TO: Governing Board for Tallahassee Collegiate Academy

FROM: Dr. Robin Oliveri, Principal

SUBJECT: Upcoming Events Report

Item Description

This item details the upcoming events at Tallahassee Collegiate Academy for the spring term. The events have been advertised to the TCA community via the monthly newsletter, Focus email, and/or Remind.

Overview and Background

April 23: Exam Jam

April 30: Exam Jam

April 27-May 1: TCA Teacher Appreciation Week

May 5: FAST ELA Reading

May 7: Algebra I EOC and Geometry EOC

May 12: Biology EOC

May 13: U.S. History EOC

May 14: High School Graduation

May 19: FACT College Algebra Exam

Funding/ Financial Implications

None

Past Actions by the Board

None

Recommended Action

None